**Mary E. Phillips High School Student Ambassador Program**

**PROGRAM DESCRIPTION**

Student Ambassadors are a small group of students dedicated to the positive promotion of Mary E. Phillips High School. They will work on a volunteer basis to serve as liaisons between the current community and prospective students. Student Ambassadors are visible at many campus events held for prospective students and families and work in conjunction with the local community when necessary. Student Ambassadors have the unique opportunity to develop and receive training in communication, leadership, public relations, marketing and interpersonal skills.

Student Ambassadors may be asked to volunteer for the following events:

• New Student Orientation • Building Tours • MEPHS Student Assemblies • Respond to Student E-mail Questions • Graduation • Open House • Awards Day • Wake County High School Visits •MEPHS Service Projects •

**JOB DESCRIPTION**

Bearing in mind that Student Ambassadors serve as an essential component to MEPHS Relations effort, several responsibilities are placed on the Student Ambassador.

***Responsibilities:***

• Positively represent the Phillips student body as Host • Act as an ambassador from the student body to prospective students and families at MEPHS events • Assist in the recruitment of future Student Ambassadors

***Rewards:***

• Potential for future leadership as an Ambassador Officer • Sharpen communication and public speaking skills • Improve interpersonal and conversational skills • Enhance confidence when speaking and interacting with many members of the community • Develop networking skills through participation at exciting events • Develop leadership to use in college and beyond

***Qualifications:***

• Completed Application – available at the start of the school year, turned in by the set deadline. • Strong work ethic and responsibility • Good MEPHS Discipline Standing • Enthusiastic and positive attitude • Willingness to develop and improve leadership, marketing and communication skills • A sincere desire to help Phillips and help to foster the school’s positive reputation Student Ambassador Program

***Requirements:***

• To remain an active Student Ambassador you must attend ALL meetings and 1 training session, actively participate in volunteer offerings, and conduct ALL ambassador actions in a professional manner. Failure to do so, results in immediate disqualification of position by administration.